**Part Time Job Opening at Lena (Illinois) United Methodist Church as Student Ministries Director**

The ministry of Lena UMC is growing, and we are looking to develop and expand our youth and children’s ministry!

Lena UMC is a growing congregation of over 200 families from throughout northwest Stephenson county in the Le-Win School District with an average attendance of 90-100 persons in a blended style single worship service.  We are a congregation blessed with music, with a deep faith, and with a love of service to others. This is a position created several years ago by groundswell of input from our congregation about our vision for the future. We have had three years of leadership from a seminarian’s wife and now they are searching out a call following his graduation this spring . So we now seek a director who will build on our current success and continue our growth. We are seeking an energetic person to plan, implement and lead activities for our elementary, middle and high school students within the church as well as youth in our community. The Director of Student Ministries will participate in helping Lena UMC fulfill its mission of inviting people to church, engaging people in Christian living, helping people develop a personal commitment to Christ and sharing the life of discipleship with the world. The foundations have been laid with over a dozen lay persons actively involved in youth and children’s ministry that seek a Director of Student Ministries to partner with our volunteers in further developing the ministry programming.

We are seeking a team-oriented Director of Student Ministries who will help to implement and mold the vision of the overall children’s, and youth’s fellowship, spiritual formation and service / mission ministries of the church.  They will empower, support, and nurture the other church servant leaders as we work together to be deeply rooted in Christ, to consistently grow our faith and to joyfully reach to all, especially towards inactive and new families.

The Director works in coordination with, and under the direction of, the Pastor. All church staff also report to the Staff Parish Relations Committee. The Director is part of a multi-person office staff that coordinates and assists in all areas of church ministry and administration.

The Director’s position requires 15 -20 hours per week which must include Sunday hours. ; flexibility in hours is needed to support the ministries under the director’s supervision.  Compensation is commensurate with experience.Applicants with some college such as an associates degree or higher (or related work experience) are preferred, especially those with an emphasis in education, youth ministry and/or church programming (or related life experience). Experience using MS Word, Power Point, and Social Media is preferred.

Our director must be a team player who can focus on building community and is willing and able to empower others in their development as leaders for the church.  Some highlights of the job duties and responsibilities include,

* Helping to set policy,
* Overseeing acquisition and development of curriculum,
* With the assistance of the Sunday school department, and youth leadership team, recruit, train and support volunteer adult and youth leaders to support elementary, middle and high school programs
* Support and coordinate children’s and youth ministries,
* Make budget recommendations to support ministries and take a “hands-on” approach to work alongside unpaid youth teams that focus on children’s and youth’s ministries and programs,
* Develop and implement a plan to market these programs and ministries to the congregation and le-win community,
* Coordinate scheduling of youth group activities with the school calendar,
* Co-facilitating a children’s service twice monthly concurrent with a portion of the morning worship service
* Participate in an after school program during the school year on wednesday afternoons
* Be able to articulate their christian testimony interpersonally and in a group setting including the ability to lead a devotional talk.
* Strong leadership, communication ,organizational skills
* Have values consistent with united methodist theology

If you have questions or desire more information about this job opportunity and wish to receive the application

 Please send resume with references to:

 Office Assistant Cindy Kerchner at lenaumccindy@gmail.com

Lena United Methodist Church

118 West Mason Street (P.O. Box 336)

Lena, IL 61048

All job applications must be received by Friday April 1, 2016. Our target starting date for position is the summer of 2016. Applicants will be required to submit a personal letter of interest as well as a resume or equivalent describing qualifications as part of the official application process. All applicants will be subject to a background check pursuant to our Safe Sanctuaries policy.